

GRATON COMMUNITY SERVICES DISTRICT

250 ROSS LANE • MAIL: PO BOX 534, GRATON, CALIFORNIA 95444 • 707/823-1542 • FAX 707/823-3713



SPECIAL MEETING AGENDA
Graton Community Services District (GCSD)
Meeting of the GCSD Board of Directors
Monday, October 2, 2017 at 6:00 PM
Graton Day Labor Center, 2981 Bowen St. Graton, CA

1. CALL TO ORDER _____

2. ROLL CALL - Determination of a Quorum

Board President, Dave Clemmer____; Richard Coleman____; Board Vice President, Matt Johnson, ____; Board Secretary, Karin Lease _____; David Upchurch_____.

3. APPROVE ORDER OF THE AGENDA

4. PUBLIC COMMENT

Members of the public are invited to address the Board on those items which fall under the authority of the Board. For those wishing to address the Board on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the and submit it to the Board President. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. Comments will be limited to three minutes per speaker. Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. GOVERNMENT CODE 54954.2. (2) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

5. ACTION ITEMS

A. Review and adopt Resolution 171002A approving Final Budget for FY 2017-2018.

Motion to adopt the Resolution Number 171002A.

David Clemmer, ____; Richard Coleman, ____; Matt Johnson, ____; Karin Lease, ____; David Upchurch, _____.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.

- B. Review and adopt Resolution 171002B to tax defer Member paid contributions – IRC 414(h)(2) Employer Pick-Up.

Motion to adopt the Resolution Number 171002B.

David Clemmer, ___; Richard Coleman, ___; Matt Johnson, ___; Karin Lease, ___; David Upchurch, ___.

- C. Review and approve Signature Authorization Certification for Sonoma County Enterprise Financial System.

Motion to approve Signature Authorization Certification.

David Clemmer, ___; Richard Coleman, ___; Matt Johnson, ___; Karin Lease, ___; David Upchurch, ___.

6. DISCUSSION ITEM

- A. Work/Study Session- Policy manual updates and implementation plan.

ADJOURNMENT _____

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10/02/2017

RESOLUTION NO. 171002A

RESOLUTION OF THE BOARD OF DIRECTORS OF THE GRATON COMMUNITY SERVICES DISTRICT TO APPROVE AND ADOPT THE FINAL BUDGET FOR FISCAL YEAR 2017-2018.

WHEREAS, the Board of Directors of the Graton Community Services District has compiled and reviewed the proposed budgets for fiscal year 2017-2018 as required by law, and;

WHEREAS, the Government Code require the adoptions of an Approved Final Budget, which is attached to this Resolution as Exhibit A; and;

WHEREAS, the Board of Directors of the Graton Community Services District has reviewed the Preliminary Operations, Bonds, and Construction budgets for fiscal year 2017-2018 which were preliminarily adopted at the May 15, 2017 Regular Board meeting; and;

WHEREAS, the Operations Index revenue and expense items require adjustments, which has been reflected in the Final Budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Graton Community Services District that the Board of Directors hereby approve the District's Final Budget for Fiscal Year 2017-2018, attached hereto as Exhibit A, and incorporated herein;

BE IT FURTHER RESOLVED, that the Board of Directors authorizes and directs District staff to execute and transmit any necessary documents consistent with the intent of this Resolution.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

In special meeting of the Board of Directors of the Graton Community Service District, passed, approved and adopted this 2nd day of October, 2017 on regular roll call of the members of the said Board by the following vote:

DIRECTORS:

___ CLEMMER, ___ JOHNSON, ___ COLEMAN, ___ LEASE, ___ UPCHURCH.

AYES ___; NOES ___; ABSTAIN ___; ABSENT ___.

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WHEREUPON, the President declared the foregoing resolution adopted, and SO ORDERED.

Approved: _____
President, Board of Directors
Graton Community Services District

Attest: _____
Secretary, Board of Directors
Graton Community Services District

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10/02/2017

RESOLUTION NO. 171002B

RESOLUTION OF THE BOARD OF DIRECTORS OF THE GRATON COMMUNITY SERVICES DISTRICT APPROVING AN INTERNAL REVENUE CODE SECTION 414 (h)(2) EMPLOYER PICK-UP AGREEMENT BETWEEN THE GRATON COMMUNITY SERVICES DISTRICT AND THE CALIFORNIA PUBLIC EMPLOYEES RETIREMENT

WHEREAS, the governing body of the Graton Community Service District has the authority to implement the provisions of section 414(h)(2) of the Internal Revenue Code (IRC); and

WHEREAS, the Graton Community Service District has determined that even though the implementation of the provisions of section 414(h)(2) IRC is not required by law, the tax benefit offered by section 414(h)(2) IRC should be provided to All Employees who are members of the California Public Employees' Retirement System:

NOW, THEREFORE, BE IT RESOLVED:

- I. That the Graton Community Service District will implement the provisions of section 414(h)(2) Internal Revenue Code by making employee contributions pursuant to California Government Code Section 20691 to the California Public Employees' Retirement System on behalf of all its employees or all its employees in a recognized group or class of employment who are members of the California Public Employees Retirement System. "Employee contributions" shall mean those contributions to the Public Employees' Retirement System which are deducted from the salary of employees and are credited to individual employee's accounts pursuant to California Government Code section 20691.
- II. That the contributions made by the Graton Community Service District to the California Public Employees' Retirement System, although designated as employee contributions, are being paid by the Graton Community Service District in lieu of contributions by the employees who are members of the California Public Employees' Retirement System.
- III. That employees shall not have the option of choosing to receive the contributed amounts directly instead of having them paid by the Graton Community Service District to the California Public Employees' Retirement System.
- IV. That the Graton Community Service District shall pay to the California Public Employees' Retirement System the contributions designated as employee contributions from the same source of funds as used in paying salary.

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V. That the amount of the contributions designated as employee contributions and paid by the Graton Community Service District to the California Public Employees' Retirement System on behalf of an employee shall be the entire contribution required of the employee by the California Public Employees' Retirement Law (California Government Code Sections 20000, et seq.).

VI. That the contributions designated as employee contributions made by Graton Community Service District to the California Public Employees' Retirement System shall be treated for all purposes, other than taxation, in the same way that member contributions are treated by the California Public Employees' Retirement System.

PASSED AND ADOPTED by the Board of Directors of the Graton Community Service District, passed, approved and adopted this 2nd day of October, 2017 on regular roll call of the members of the said Board by the following vote:

DIRECTORS:

___ CLEMMER, ___ JOHNSON, ___ COLEMAN, ___ LEASE, ___ UPCHURCH.

AYES ___; NOES ___; ABSTAIN ___; ABSENT ___.

WHEREUPON, the President declared the foregoing resolution adopted, and SO ORDERED.

Approved: _____
President, Board of Directors
Graton Community Services District

Attest: _____
Secretary, Board of Directors
Graton Community Services District

RETURN ADDRESS:

Graton Community Services District
P.O. Box 534
Graton, CA 95444

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FOR CALPERS USE ONLY

RESOLUTION TO TAX DEFER MEMBER PAID CONTRIBUTIONS – IRC 414(h)(2)

Approved by: _____

Title: _____